

Diocese of Sacramento

JOB DESCRIPTION

DEPT:	Pendola Center
POSITION:	Summer Camp Naturalist
CATEGORY:	NON EXEMPT
SCHEDULE:	Seasonal June thru August

SUPERVISOR: Pendola Center Director or Coordinator

JOB DESCRIPTION: Provide an outdoor experience for all campers that increases appreciation and understanding of our role in the environment, improves our ability to be good stewards, and encourages us understand our moral obligation to protect all God's creatures.

ESSENTIAL FUNCTIONS:

1. Ability to communicate and work with campers and provide necessary instruction to campers.
2. Ability to observe camp behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures and apply appropriate behavior management techniques.
3. Visual and auditory ability to identify and respond to environmental and other hazards related to the activities.
4. Possess strength and endurance required to maintain constant 24 hour supervision of campers.
5. Ability to hike 5 miles of uneven terrain.

GENERAL RESPONSIBILITIES:

1. To teach and coordinate the nature program, providing activities that lead to a quality camp program.
 - a. Coordinate the nature program with other camp activities.
 - b. Create weekly plans that will increase campers' comfort level in the outdoors, appropriate to age, ability and interest.
 - c. Ability to identify hazards that could have an impact on an activity.
 - d. Use a variety of resources and outdoor education programs to provide a varied program.
 - e. Orient staff during pre-camp training in skills that they will assist with throughout the summer, completing skill verifications as required.
 - f. Assess campers' progress. Assist campers to progress to a more advanced levels.
 - g. Conduct an end of the season inventory, storing and keeping equipment in good condition.
 - h. Evaluate current season and make suggestions for the following season.
2. To fulfill other staff administrative roles
 - a. Prepare for and actively participate in staff training, meetings, and supervisory conferences.

- b. Set a good example for campers and others, including cleanliness, punctuality, sharing clean-up chores, sportsmanship and table manners.
- c. Follow all camp rules and regulations pertaining to smoking, use of alcoholic beverages and use of drugs.
- d. Manage personal time off in accordance with camp policy.
- e. Main good public relations with campersparents and visiting public.
- f. As a part of the program team, plan and carry out %all camp+activities, evening activities, Party Day, campfires and afternoon scheduling.
- g. Carry out/assist in leading additional activities as requested.
- h. These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

MINIMUM QUALIFICATIONS:

Education: Lifeguard, First Aid and C.P.R. for the Professional Rescuer Certification, (Wilderness First Aid desired)
College student or equivalent, or at least 18 years of age and a high school graduate

Experience: Training or experience in outdoor or environmental education.

Skills / Knowledge: Desire and ability to work with children outdoors
Ability to live and work in a team context
Good character, integrity, and adaptability
Enthusiasm, sense of humor, patience, and self-control and self motivation