

Safety Recognition Report

Date: _____

To: _____ (Employee's Name)

From: _____ (Supervisor's Name)

Reason for Safety Recognition (e.g. identified hazard, good work practices, helped others work safely, etc.):

How was the Employee Recognized for Safety? (e.g. on-the-spot, at a meeting, gift/award given, etc.)

Supervisor's Signature _____

cc: Employee Personnel File